

Whole Game

Club Portal:

Safeguarding Dashboard



Version1.Jan 2017

Introduction:

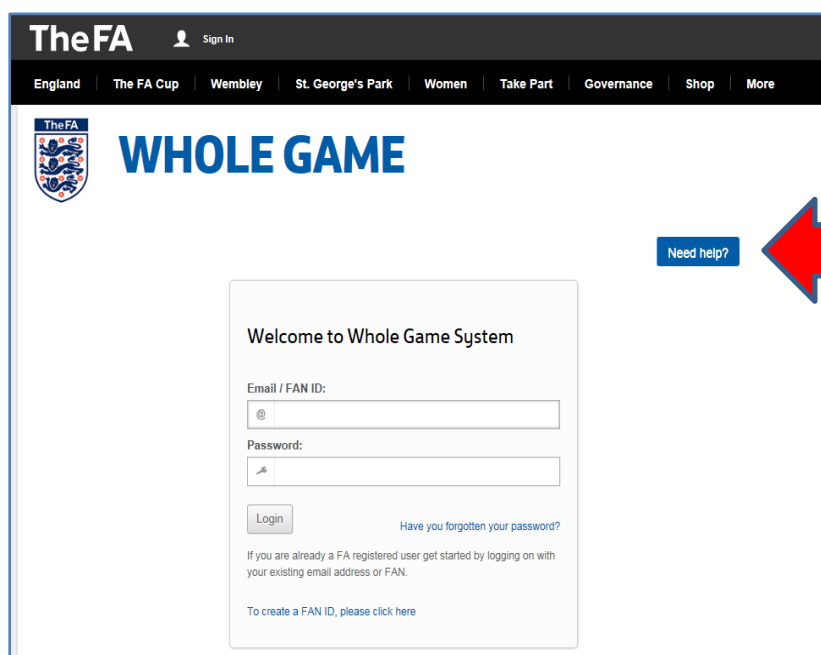
The FA's Whole Game portal has been created to help clubs with their administration. This includes assisting clubs to ensure they have accurate up-to-date records and basic safeguards in place across their club's workforce in line with FA policy as communicated by The FA Chairman.

Club Secretaries and Club Welfare Offices, including assistants, can access the Whole Game Safeguarding Dashboard which details all individuals within your club along with their Criminal Records Check, Safeguarding Education and Emergency Aid status.

We strongly advise that the Safeguarding dashboard is checked frequently to ensure that basic safeguards are in place across your club.

How to access Club Portal

1. To access the Whole Game portal [Click here](#) or go to:
<https://wholegame.thefa.com/Account/Login>

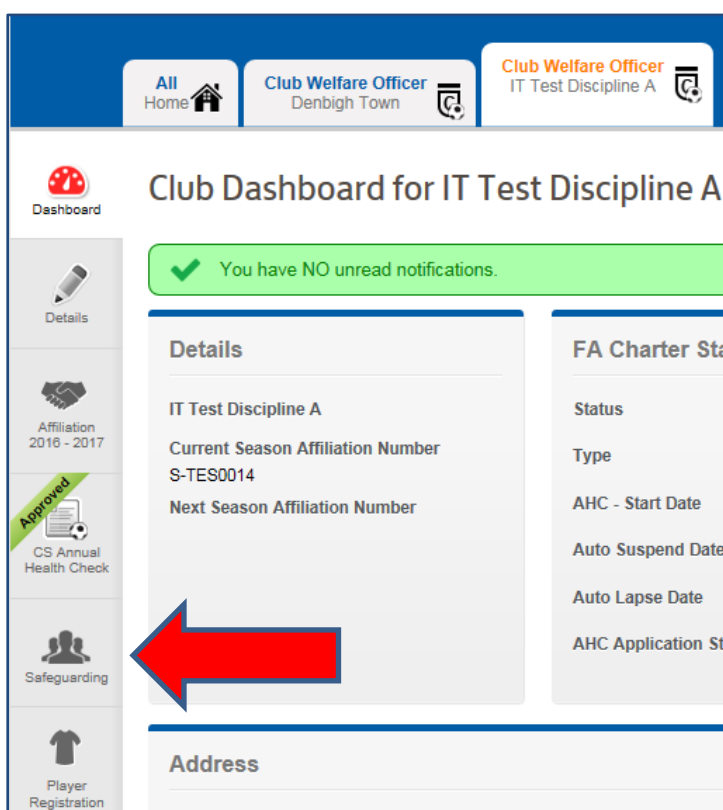


2. For help with logging onto and using Whole Game use the Need Help? Buttons to access guidance materials

NB. Whole Game can be accessed via PC, laptop, Smart Phone, and Tablet, using Windows, Chrome, Android and OS operating systems.

Accessing the Safeguarding Dashboard

1. **See Below:** On the homepage click on the tab at the top of the page for your Club Secretary or CWO role.



2. **See left:** Once on your Club Sec or CWO role Tab navigate to Safeguarding Dashboard link on the left hand side of the screen.

The Club Safeguarding Dashboard

- Filters:** The dashboard lists all club officials along with their age and FAN ID, listing all the roles they hold within the club. By using the filters at the top of the page you can change the data within dashboard to show you the most relevant information.

The screenshot shows the Club Safeguarding Dashboard interface. At the top, there are navigation tabs for 'All Home', 'Club Welfare Officer Denbigh Town', and 'Club Welfare Officer IT Test Discipline A'. The main header is 'Club Safeguarding' with a search bar 'Filter by name, FAN'. Below the header, there are filter dropdowns for 'Club Roles', 'CRC Status', 'Safeguarding Status', 'Emergency Aid Status', and 'WOW Status', along with 'clear filters' and 'Export to Pdf' buttons. A red arrow points to these filter dropdowns. The main content area displays a list of officials:

| Name (Age) | FAN ID | CRC Status | SG Status | EA Status | WOW Status |
|-------------|--------|------------------|-----------------|-----------------|------------------|
| Evren (41) | #594 | CRC - No CRC | SG - No SG | EA - No EA | WOW - No WOW |
| Philip (51) | #8243 | CRC - 26/10/2005 | SG - 05/01/2009 | EA - No EA | WOW - No WOW |
| Danny (50) | #1101 | CRC - 20/04/2005 | SG - 29/09/2010 | EA - 06/01/2009 | WOW - 22/07/2010 |

Each official's record includes their roles: Evren (Denbigh Town - CLUB-Chairman), Philip (Denbigh Town - CLUB-Treasurer, Denbigh Town - CLUB-Secretary), and Danny (Denbigh Town - CLUB-Treasurer, Denbigh Town - CLUB-Secretary, Denbigh Town - CLUB-Chairman, Denbigh Town - CLUB-Player Registration Officer, Denbigh Town First - TEAM-Manager, Denbigh Town U14 - TEAM-Manager (asst)).

4. Key:

- Club Role** The list of roles undertaken by individuals within the club
- CRC Status** Criminal Record Check status and date of issue
- SG Status** Safeguarding Children Workshop status and completion date
- EA Status** Emergency Aid Status and completion Date
- WOW Status** Welfare Officer Workshop Status (*relevant for Welfare Officer Only*)

Colour Coding:

- Black** The individual has no CRC / Qualification on their record
- Green** Has In-date CRC / Qualification
- Orange** Has CRC / Qualification within 3 months of expiry and may need dependent upon role(s) currently held
- Red** CRC / Qualification expired and needing renewal dependent upon role(s) currently held

Contact Details

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Safeguarding

CRC - 08/12/2015 SG - 07/05/2014 EA - 09/10/2014 WOW - 20/06/2008

Denbigh Town - CLUB-Welfare Officer
 Denbigh Town - CLUB-Other
 Denbigh Town U13 Blue - TEAM-Coach (asst)
 Denbigh Town U14 - TEAM-Manager

My Teams

Discipline Cases

Filter by case name, team, match... 2016

No data

Other Clubs

3. Contact Details:

If you click on a Club Official's name this takes you to their individual page showing their contact details, along with their safeguarding details, Teams/Clubs they are attached to and any County FA disciplinary cases.

5. Export to PDF:

Using the 'Export to PDF' function you can export a view of the Club Safeguarding Dashboard as a PDF which can be printed.

All Home Club Welfare Officer Denbigh Town Club Welfare Officer IT Test Discipline A

Club Safeguarding

Filter by name, FAN

--Club Roles-- CRC Status Safeguarding Status Emergency Aid Status WOW Stat **Export to Pdf**

Evren (41) #594
 Denbigh Town - CLUB-Chairman
 CRC - No CRC SG - No SG EA - No EA WOW - No WOW

Philip (51) #824
 CRC - 26/10/2005 SG - 05/01/2009 EA - No EA WOW - No WOW

PDF Export:

| Safeguarding Report | | | | | | | |
|---------------------------------------|---------------|-----|--------------|-------------------|----------------------------|-----------------------------|-------------------|
| Showing all outcomes for Denbigh Town | | | | | | | |
| Name | Date of Birth | FAN | Club | CRC Achieved Date | Safeguarding Achieved Date | Emergency Aid Achieved Date | Wow Achieved Date |
| | | | Denbigh Town | | | | |
| Knight, Philip | | | Denbigh Town | 26/10/2005 | 05/01/2009 | | |
| McConnell, Danny | | | Denbigh Town | 20/04/2005 | 29/09/2010 | 06/01/2009 | 22/07/2010 |
| Woodfine, David | | | Denbigh Town | 08/12/2015 | 07/05/2014 | 09/10/2014 | 20/06/2008 |

STRICTLY CONFIDENTIAL Generated by David Woodfine on 26.01.2017 14:39

Inaccurate Data

1. Inaccurate Data CRC or Qualification Data / Duplicate FAN ID:

From time to time duplicates occur and individuals may attract more than one unique FAN ID. If you are made aware of inaccurate CRC or Qualification data on an individual's records please contact your local County FA for assistance.

2. Returned Criminal Records Checks Not Showing:

Should you be aware that an individual has received their Criminal Records Check and this is not shown on the system within 3/4 working days of receipt please contact The FA CRB (Criminal Records Body), managed by GB Group directly on Tel 0845 210 80 80 or email FAChecks@TheFA.com

Further Support

For more assistance on the Whole Game System please [click here](#) to contact your Local County FA or go to <http://www.thefa.com/about-football-association/who-we-are/county-fas>