



# Respect



## The Role and Responsibilities of the Youth League Welfare Officer

As a Youth League Welfare Officer you will have two key responsibilities these are:

**1. To be clear about the leagues responsibilities when running activities for children and young people.**

**This involves:**

- ensuring these responsibilities are well-understood by others
- working with your County FA Welfare Officer
- working with the Club Welfare Officers registered with your league
- promoting The FA's Respect Programme and helping to develop best practice processes

**2. To help league and club personnel understand what their 'duty of care' towards children and young people actually means and entails on a day-to-day basis, working closely with the Club Welfare Officers to achieve this.**

**In order to carry out your responsibilities you need to follow these two simple steps:**

**a) Promote and Support by:**

- knowing who your CFA Welfare Officer is and how to contact them
- knowing who every Club Welfare Officer is and how to contact them
- ensuring all Club Welfare Officers complete The FA's Safeguarding Children and Welfare Officer Workshops
- knowing why certain roles require an FA CRB check and how The FA CRB process works
- knowing what The FA's Respect Programme requires of everyone
- highlighting the benefits of the Safeguarding Children education programme for club officials and parents

**b) Monitoring:**

- your clubs to ensure they have a Safeguarding Children Policy, Anti-Bullying Policy and Equality Policy
- buy-in to the Respect Programme (especially the distribution of codes of conduct and adherence to these)
- repeated incidents of poor behaviour and liaising with your CFA Welfare Officer about these
- individual clubs use of The FA's Safeguarding Children best practice guidelines (e.g. Responsible Recruitment, Travel, Trips and Tournaments, Anti-bullying policy and Safeguarding Children Policy template)
- that all Club Welfare Officer's are assisting those in their clubs who require a CRB check to do so via The FA CRB Unit

